

City of South Daytona



Office of the City Manager / Department of Finance

Post Office Box 214960 • South Daytona, FL 32121 • 386/322-3060 • FAX 386/322-3099

MEMORANDUM

To: James L. Gillis, Jr., City Manager

From: Jason E. Oliva, Finance Director

Re: **Resolution No. 2025-01**, A Resolution of the City of South Daytona, Amending Resolution No. 2024-27, Setting Forth Appropriation for Current Expenses and Capital Outlay for the Following Funds: Transportation Fund, Capital Project (ARPA) Fund, Water and Sewer Fund, and Stormwater Fund As Required by the City of South Daytona, Florida, During and for the Fiscal Year Beginning October 1, 2024 and Ending September 30, 2025; Adopting the Operating and Capital Budgets for the City of South Daytona; Providing for Severance; Providing for Conflicting Resolutions; and Providing an Effective Date.

Date: January 2, 2025

Summary/Highlight: The budget amendment proposed is detailed in the attached summary. The changes proposed are revisions to reflect Fiscal Year 23-24 budgeted projects and capital items that were not completed or received during Fiscal Year 23-24 and therefore must be recognized in the Fiscal Year 24-25 budget.

In the Transportation Fund, the design of the Reed Canal Northside Sidewalk project is in progress. It started last fiscal year but will not be completed until April of this current year; therefore, this expenditure must be rolled over into the current year. The total cost of the design, which is primarily grant funded, is \$758,000.

In the Capital Projects Fund, the installation of continuous read meters which started last fiscal year is still ongoing and therefore must be recognized in the current year. The remaining cost of the installation is \$264,892 with a project completion date of March 2025.

In the Water and Sewer Fund, the replacement of four lift stations (Lift Station #6 Valencia, Lift Station #13 Lantern Park, Lift Station #14 Aspen Drive and Lift Station #4 Anastasia Drive) were supposed to be completed last year but we still are awaiting delivery of the stations due to supply chain issues. Those stations are scheduled to be delivered in March and installed by the end of July. The total cost is \$653,201 and must be rolled over and recognized in the current year budget.

In the Stormwater Fund, we had difficulty finding a contractor to install the pump last year. This issue has been resolved and the City Council approved contractor has begun the installation of the



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pump which should be completed in March 2025. As a result, the cost (\$194,007) which is primarily grant funded must be rolled over and recognized in the current year.

Fiscal Impact: Since the projects and capital items were already budgeted in Fiscal Year 23-24, there is no negative impact to the Fiscal Year 24-25 budget. The resolution amends the budget to reflect needed changes with the increase to each fund as follows:

Transportation Fund	\$	758,000
Capital Projects Fund		264,892
Water & Sewer Fund		653,201
Stormwater Fund		194,007
	\$	<u>1,870,100</u>

Recommendation: Resolution No. 2025-01 has been drafted to formally recognize these expenditures and subsequent revenues. It is recommended that the City Council adopt the resolution amending the budget as presented so that these vital projects can be completed in the current fiscal year.

RESOLUTION NO. 2025-01

A RESOLUTION OF THE CITY OF SOUTH DAYTONA, FLORIDA, AMENDING RESOLUTION NO. 2024-27, SETTING FORTH APPROPRIATION FOR CURRENT EXPENSES AND CAPITAL OUTLAY FOR THE FOLLOWING FUNDS: TRANSPORTATION FUND, CAPITAL PROJECT (ARPA) FUND; WATER AND SEWER FUND, AND STORMWATER FUND, AS REQUIRED BY THE CITY OF SOUTH DAYTONA, FLORIDA, DURING AND FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025; ADOPTING THE OPERATING AND CAPITAL BUDGETS FOR THE CITY OF SOUTH DAYTONA; PROVIDING FOR SEVERANCE; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH DAYTONA, FLORIDA, AS FOLLOWS:

Section 1. That the following sums of money as provided in “Attachment A” be and the same are hereby appropriated sources of revenues of the City to the corporate purposes herein specified for the fiscal year beginning October 1, 2024, and ending September 30, 2025, pursuant to Section 200.065(2)(d), Florida Statutes, and hereby adopted as the budget for the City of South Daytona, Florida.

Section 2. If any section, subsection, sentence, clause, phrase, or portion of this Resolution, or application hereof, is for any reason held invalid or unconstitutional by any Court, such portion or application shall be deemed a separate, distinct, and independent provision, and such holding.

Section 3. That all resolutions made in conflict with this Resolution are hereby repealed.

Section 4. That this Resolution shall become effective immediately upon its adoption.

PASSED upon first and only reading at the regular meeting of the City Council held in the City of South Daytona, Florida, on the 14TH day of January 2025.

CITY OF SOUTH DAYTONA, FLORIDA

William C. Hall, Mayor

ATTEST: _____
James L. Gillis Jr, City Manager

APPROVED AS TO FORM AND LEGALITY:

Wade Vose, City Attorney

Resolution No. 2025-01 Attachment A

Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
TRANSPORTATION FUND					
REVENUES		2,671,506	758,000	-	3,429,506
	State Grants				
140 -330-334-33422 -20241	Department of Transportation	313,000	682,200	-	995,200
140 -380-389-38993	PRIOR YR. APPROPRIATION	-	75,800	-	75,800
EXPENDITURES		2,671,506	758,000	-	3,429,506
	Road & Streets				
140 -540-541-60633 -20241	REED CANAL NORTHSIDE SIDEWALK DESIGN	343,000	758,000	-	1,101,000
CAPITAL PROJECT FUND ARPA					
REVENUES		3,000,000	264,892	-	3,264,892
	Other Revenue Sources				
302 -380-389-38993	PRIOR YR. APPROPRIATION	-	264,892	-	264,892
EXPENDITURES		3,000,000	264,892	-	3,264,892
	Water & Sewer				
302 -530-539-60641 -AMI	CONTINUOUS READ METER PROJECT	-	264,892	-	264,892
WATER & SEWER FUND					
REVENUES		9,187,350	653,201	-	9,840,551
	Other Revenue Sources				
401-380-389-38993	PRIOR YR. APPROPRIATION	-	653,201	-	653,201
EXPENDITURES		9,187,350	653,201	-	9,840,551
	Water & Sewer				
40536-60635-00894	LIFT STATION #6 VALENCIA	-	300,000	-	300,000
40536-60635-00892	LIFT STATION #13 LANTERN PARK	-	165,000	-	165,000
40536-60635-00901	LIFT STATION #14 ASPEN	-	130,000	-	130,000
40536-60635-00893	LIFT STATION #4 ANASTASIA	-	58,201	-	58,201
STORMWATER FUND					
REVENUES		1,974,740	194,007	-	2,168,747
	Other Revenue Sources				
411 -380-389-38993	PRIOR YR. APPROPRIATION	-	194,007	-	194,007
EXPENDITURES		1,974,740	194,007	-	2,168,747
	Stormwater				
411 -530-538-60631-00856	REED CANAL PARK STORMWATER PUMP	-	194,007	-	194,007